

BOARD MEETING

MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Monday, August 3, 2020 7:00 PM

Meeting held by virtual format, with all comments, meeting content, and public comments via phone or otherwise being recorded. Access to the Board of Trustees Meeting was provided via teleconference online via Zoom <https://us02web.zoom.us/j/91585936318> or by phone (312)626-6799 with meeting ID 91585936318.

1. Pledge of Allegiance:
2. Roll Call: President Marcella Wilfong called the meeting to order at 7:00 PM. Present Trustees- Fred Benz, John Bramley, Bill Oertel, Bradley Arnold and Aaron Mead. Also, present Cynthia Tucker Village Clerk, Leanna Akers Village Treasurer, Chief Mark Fitzgerald, and Attorney Robert Watson. Absent: Public Works Manager Kaleb Kahl
3. Review Minutes and Approval: John Bramley made a motion to approve the minutes of 07/06/20 and place them on file, 2nd by Bill Oertel. By Voice Vote Motion carried. Fred Benz made a motion to approve the minutes of 07/22/20 and place them on file, 2nd by Bill Oertel. By Voice Vote Motion carried.
4. Matters of Recognition: Marcella Wilfong wanted to recognize Mike Roberts for all the work he has accomplished for the village and all the board members and citizens appreciate everything he has done. President Wilfong also wanted to recognize all the Village Employees and residents for everything going every day with all the added duties and stress due to Covid-19. President Wilfong also wanted to appoint Matthew Kasten to fill the vacant position on the Village Board as Matthew has volunteered his time, has been on the Public Safety Committee, Former Police Officer, and EMT. He is a concerned citizen that she believes would do a good job. John Bramley made a motion to approve Matthew Kasten as the appointed Trustee, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0. The Oath was given by Village Clerk Cynthia Tucker and repeated by Matthew Kasten.
5. Treasurers Reports (Village and Water): John Bramley made a motion to approve the report and place the report on file, 2nd by Aaron Mead. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
6. Review Bills and Approval: Bill Oertel made a motion to approve the bills and charge to appropriate accounts, 2nd by John Bramley. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
7. Hours by Employees: Information purpose only
8. Audience Comment: Ashley Edwards spoke about subdivision speed limits. She believes 30 MPH is too fast in the subdivisions. Attorney Watson is going to check with the State Statutes and our Village Ordinances and President Wilfong will contact Ashley with results. Vernon Davis wanted an update on the land south of Park Place as Mayor Roberts had promised to contact him after last month's meeting and he did not. Attorney Watson stated the holdup is with the original division of property and he wanted to request to the Board approve Quality Abstract & Title to run the search and issue commitment of title insurance. Aaron Mead made a motion to approve Quality Abstract & Title to complete the work, 2nd by Matthew Kasten. Roll Call: 6 Yeas; 0 Nays.

Motion Carried 6-0. Tom Fagan spoke about the Azavar Audit Agreement and answered questions from the Board.

9. Correspondence: Village Clerk Cynthia Tucker read an email from MS Bike Run as due to Covid they have cancelled the bike run scheduled for September, Betsey Ann Fire District sent a thank you on behalf of donation for Sharon Broyles, and a certified letter concerning a ditch that was damaged from a garbage truck that needs repaired. Bill Oertel made a motion to accept the correspondence and place them on file, 2nd by John Bramley. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.

10. **Committee Reports:**

- a. **Clerk Committee-** 07/08/20, No Meeting Held
- b. **Public Works Committee-** 07/27/20, No Meeting Held
- c. **Economic Committee:** 07/07/20, No Meeting Held
- d. **Park Committee:** 07/09/20, No Meeting Held
- e. **Planning Commission:** 07/15/20, No Meeting Held
- f. **Public Safety Committee:** 07/20/20, No Meeting Held
- g. **Zoning Committee:** 07/21/20, No Meeting Held
 - **Action Item:** Permits for 504 Mobile St., 34050 Ryan Ct., 604 Brown, 248 Crosby Lane, 13 Austin Ct., & 103 School St. John Bramley made a motion to approve all permits and place them on file, 2nd by Matthew Kasten. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- h. **Ordinance Committee:** No Meeting Held
- i. **Policy Manual Committee:** No Meeting Held
- j. **Closed Session Examination Committee:** No Meeting Held

11. **Unfinished Business:** Water Data Usage Agreement with Illinois American Water & Illinois American Water Shut Off Agreement; President Wilfong, Attorney Watson, and Kaleb Kahl have been working on this and Attorney Watson is writing up the new proposal and sending it to them Illinois American Water Shut off Agreement; 303 E. Center St. Appraisal; Attorney Watson has contacted them but has not heard back from the prospective buyers. Country Christmas Carriage ride contract and Country Christmas Ice Skating Rink was updated by John Bramley and he stated he has spoken to each company and the cost for the carriage rides would be 300 for one horse or 500 for two horses , but does not have that in writing or a contract at this time and he has not heard anything back from the skating rink company, but will bring back to the September Board Meeting. President Wilfong gave her Committee & Official Appointments (including audit, attorney, pro tem clerk as former pro tem passed away, and engineer); Matthew Kasten was appointed at the beginning of the meeting and President Wilfong read the nominations to the Board for approval. Matthew Kasten made a motion to approve the nominations of each committee, 2nd by Aaron Mead. Fireworks Contract; John Bramley stated he still does not have the percentage amount it would cost us if we have to cancel due to Covid for the Fall. He said they will work something out and bring it back to the September board meeting.

12. **New Business:**

- Azavar FEMA Proposal and Agreement Azavar Audit Agreement; Aaron Mead made a motion to proceed with the Audit portion of the offer that would have no

direct cost to the Village, 2nd by Matthew Kasten. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0. Attorney Watson will review the contract.

- Bill Oertel made a motion to approve the Village Wide Garage Sale date of September 12, 2020, 2nd by Aaron Mead. Roll Call: 6 Yeas; 0 Nays. Motion Carried.
- Aaron Mead made a motion to approve the IRWA Rate Study, 2nd by Fred Benz. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- Aaron Mead made a motion to approve 3% Annual Raise for Part-Time and Full-Time employees effective July 1, 2020, 2nd by John Bramley. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- Bids for South Market Street Drainage Improvements will be postponed until budget is completed and approved.
- Fred Benz made a motion to approve a bank charge card for emergency purposes and safety of our debit card, 2nd by Aaron Mead. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.

13. **Executive Session:** None

14. **Problems:** None

15. **Adjournment:** Aaron Mead made a motion to adjourn at 7:52 p.m., 2nd by Fred Benz. Meeting Adjourned.

Minutes Submitted by Village Clerk, Cynthia Tucker
